



THE FOREST FEDERATION
Pupil Acceptable Use Policy

Rules for responsible computer / laptop / iPad and internet use.

The school has installed computers, laptops and iPads with Internet access to help with our learning. These rules will keep everyone safe and help us be fair to others.

- ☞ I will only access the system with my own login and password, which I will keep secret;
- ☞ I will not access other people's files;
- ☞ I will only use the computers, laptops and iPads for school work and homework, if I wish to visit a children's non educational site I must ask permission to do so;
- ☞ I will not bring in memory sticks and DVDs from outside school unless I have been given permission;
- ☞ I will ask permission from a member of staff before using the Internet and when I do so will use websites I have been asked to or will use a safe search engine such as 'Kidrex' for finding out information;
- ☞ I will only e-mail people I know, or my teacher has approved;
- ☞ The messages I send will be polite and responsible;
- ☞ I will not give my home address or telephone number, or arrange to meet someone, unless my parent, carer or teacher has given permission;
- ☞ I will report any unpleasant material or messages sent to me. I understand my report would be confidential and would help protect other pupils and myself;
- ☞ I understand that the school may check my computer files and has a program installed to monitor the Internet sites I visit to ensure it is not being misused.
- ☞ I understand that should I be found not to be following these rules then I may be sanctioned through the school system.

Pupil signature:.....

Pupil name:.....

Date:.....

Parent / Guardian signature:.....

name printed :.....

Date:.....